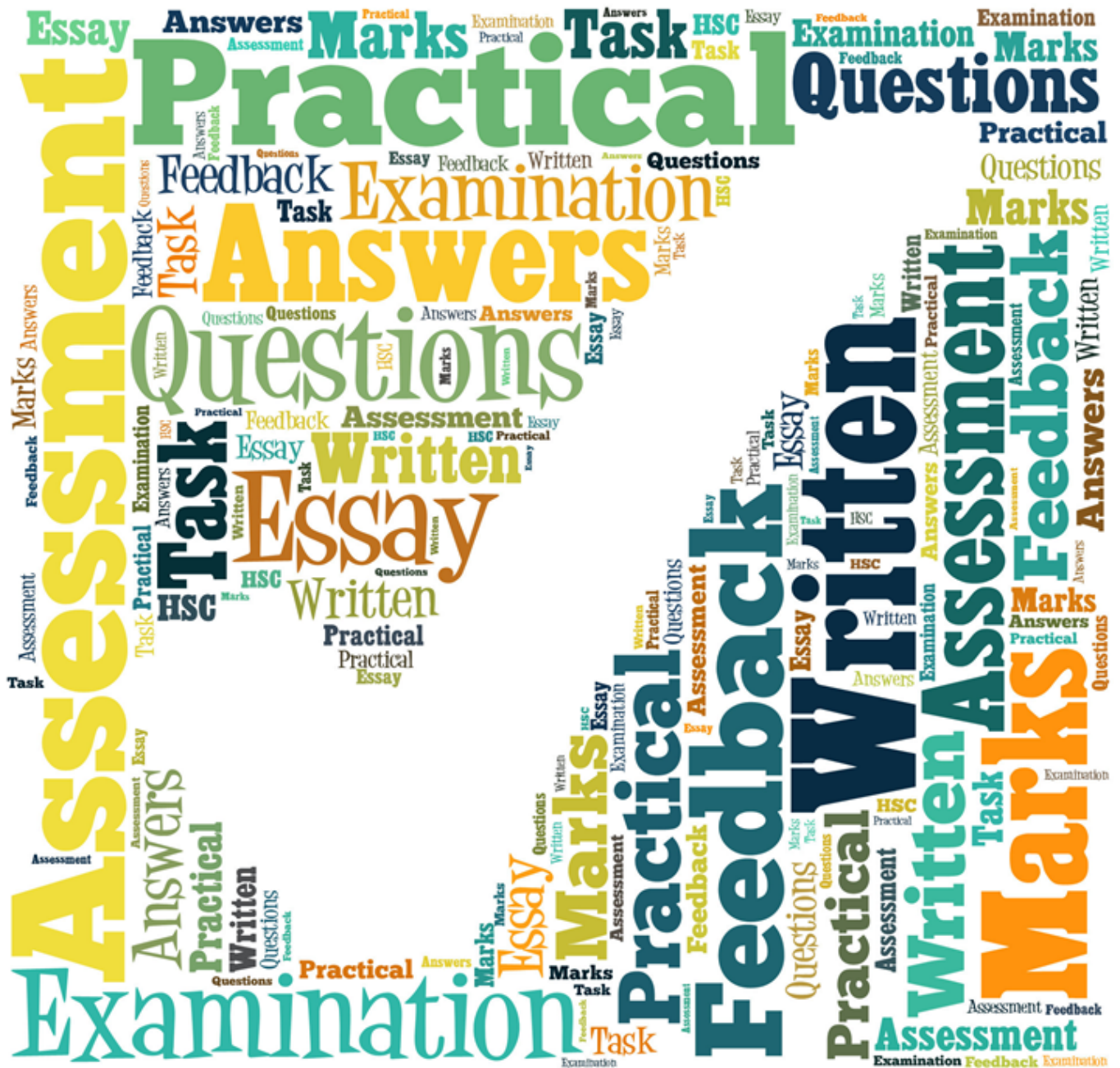


Grafton High School  
2022 Year 7 Assessment Booklet

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# GRAFTON HIGH SCHOOL – YEAR 7 ASSESSMENT PROCEDURES

## 1. How will I be notified of impending assessment tasks?

- You will receive written notice for assessment tasks at least two weeks before the due date. Notice will be in a standardised format across all subjects and include due date and time and assessment and marking criteria.
- If you are absent on the day the class is notified of an assessment task, inform your teacher immediately on your return to school. They will then issue you with the task, which you will be expected to complete by the original due date.

## 2. When should an assessment task be submitted?

- Take-home tasks must be submitted on or before the due date stated on the assessment notification.
- In-class tasks must be completed at the time and date stated on the assessment notification.

## 3. What do I do if I know I am going to be absent for an assessment task?

- Either hand in the task before the absence or negotiate alternative arrangements with your teacher.
- If the absence is for school business (such as an excursion or representative sport) this must be communicated to your teacher and the task is to be submitted the following day or next lesson.

## 4. What happens if my assessment task is late?

- You will lose 10% of your marks per day to a maximum of 50%. i.e after 3 days late you can only receive 70% of your mark. After 5 days, unless there are extenuating circumstances a zero mark will be awarded.
- For an opportunity to receive a full allocation of marks, when submitted, a task must be accompanied by a letter from a parent or carer explaining the reason for the lateness of the task.
- You will still be required to complete the task so that you satisfy mandatory Stage 4 course requirements.
- Students using computers to prepare and present an assessment task must accept responsibility for the loss of any data or the non-completion of tasks due to computer related problems. Save your work and always backup or use Google Docs etc that auto save with internet connection!

## 5. What happens if a student is on suspension at the time a task is due?

- The student must make arrangements to submit the task by the due date.
- If the task occurs in class, the parent/carer of the student will need to seek permission from the Deputy Principal or Principal for the student to attend school to sit the task. Where a student is not permitted to attend school, the Deputy Principal or Principal will ensure alternate arrangements are made for completion of the task.

## 6. What if I am absent on the day an assessment task is scheduled?

- On the day you return to school, you must report to the class teacher and/or Head Teacher to organise an alternative date for the task.
- Supporting evidence, such as a letter from a parent or carer explaining the absence, should be provided.
- An alternate assessment task may be issued for you to complete or an estimated result may be given at the discretion of the subject Head Teacher.

## 7. What about assessment work that is not handed in?

- If you fail to complete an assessment task and have not been granted special consideration, a zero may be recorded for it.
- Parents will be notified in writing by the Head Teacher, using a Stage 4 Non-Serious Attempt letter. You will still have to complete the task for zero marks.

## 8. What happens in the case where a teacher is concerned about cheating or malpractice in an assessment task?

- In such cases, the teacher will immediately bring this to the attention of the student(s) involved and make a report to the Head Teacher.
- If malpractice/plagiarism is identified, the student may be penalised marks accordingly or even receive a mark of zero for the task. Students may then be required to re-complete the task properly in order to meet course requirements.

## ASSESSMENT SCHEDULES FOR KEY LEARNING AREAS (KLA)

KLA: English		Course: English		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 6	Heroes Unit	Creative writing	25%
2	Term 2 Week 5	Poetry, Speech and Drama	Writing/ Oral/ Representing: Poetry Slam	25%
3	Term 3 Week 5	Novel - Genre /Theme/Film Study.	Reading/ Writing	25%
4	Term 4 Week 3	Indigenous Perspectives	Listening, Viewing and Writing	25%
<b>Total</b>				<b>100%</b>

\*\*\*In any Mathematics task, students may be assessed on general mathematical concepts from prior learning.

KLA: Mathematics		Course: Mathematics 4.3 & 4.2		
Task #	When	Area(s) to be assessed <i>In any task students may be assessed on general mathematical concepts from prior learning.</i>	Task Format	Weighting
1	Term 1 Week 9	Positive Integers & Angles	Learning Journal	20%
2	Term 2 Week 5	Integers, Angles and Fractions, Decimals and Percentages	Test	30%
3	Term 3 Week 8	Fractions, Decimals and Percentages, Statistics, Algebra & Time	Rich Task	20%
4	Term 4 Week 3	All Topics	Yearly Examination	30%
<b>Total</b>				<b>100%</b>

<b>KLA: Science</b>		<b>Course: Science</b>		
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Term 1 Week 9	Practical Test - Working as a Scientist	Practical Test	25%
2	Term 2 Week 5	Term 1 Topic Test. Matter & Heat and Mixtures.	In class test	25%
3	Term 3 Week 5	Arthropod Research Task and Model	Research task and model display	25%
4	Term 4 Week 5	Yearly Exam	Formal Examination	25%
<b>Total</b>				<b>100%</b>

<b>KLA: HSIE</b>		<b>Course: History Semester 1</b>		
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Term 1 Week 8	Investigating the Ancient Past	Topic Test	40%
2	Term 2 Week 4	Ancient Egypt	Research	60%
<b>Total</b>				<b>100%</b>

<b>KLA: HSIE</b>		<b>Course: Geography Semester 2</b>		
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Term 3 Week 10	Geographical Inquiry	Research Task	60%
2	Term 4 Week 4	Broadsheet & Tools Exam	Exam	40%
<b>Total</b>				<b>100%</b>

<b>KLA: PDHPE</b>		<b>Course: PDHPE</b>		
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Ongoing Terms 1-4	Movement Skill and Performance Outcomes	Practical Evaluation	60%
2	Term 1 Week 9	Change and Transition – Start All Over Again	Support Network Card	20%
3	Term 3 Week 7	Personal Wellbeing – Anti-Smoking Campaign	Anti-Smoking Campaign	20%
<b>Total</b>				<b>100%</b>

<b>KLA: LOTE</b>		<b>Course: Languages - French Semester 1</b>		
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Term 2 Week 4	French Language Test	Test	100%
<b>Total</b>				<b>100%</b>

<b>KLA: LOTE</b>		<b>Course: Languages - Japanese Semester 2</b>		
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Term 3 Week 10	Japanese Language Test	Test	100%
<b>Total</b>				<b>100%</b>

<b>KLA: TAS/Maths/Science</b>		<b>Course: STEM (Science, Technology, Engineering, Maths)</b>		
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Term 1 Week 7	Project 1 - Paper plane challenge	Folio	10%
2	Term 2 Week 6	Project 2 - STEM Portfolio 2	Folio	30%
3	Term 3 Week 3	Project 3 - Paper Clip challenge	Folio	30%
4	Term 4 Week 2	Project 4- STEM Portfolio 4	Folio	30%
<b>Total</b>				<b>100%</b>

<b>KLA: TAS</b>		<b>Course: Mandatory Technology Semester 1</b>		
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Term 1 Week 5	Research Task	Report	30%
2	Term 2 Week 6	Practical Project and Portfolio	Major Project	70%
<b>Total</b>				<b>100%</b>

<b>KLA: TAS</b>		<b>Course: Mandatory Technology Semester 2</b>		
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Term 3 Week 6	Research Task	Report	30%
2	Term 4 Week 4	Practical Project and Portfolio	Major Project	70%
<b>Total</b>				<b>100%</b>

<b>KLA: Visual Arts</b>		<b>Course: Visual Arts</b>		
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Term 2 Week 3	Elements and Principles of Art	Artmaking Portfolio	20%
2	Term 3 Week 3	Exploring Art History, Criticism and Practice	Artwork Analysis	30%
3	Term 4 Week 3	Aboriginal and Pop Art Portfolios	Artmaking Portfolio	50%
<b>Total</b>				<b>100%</b>

Further Information:

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