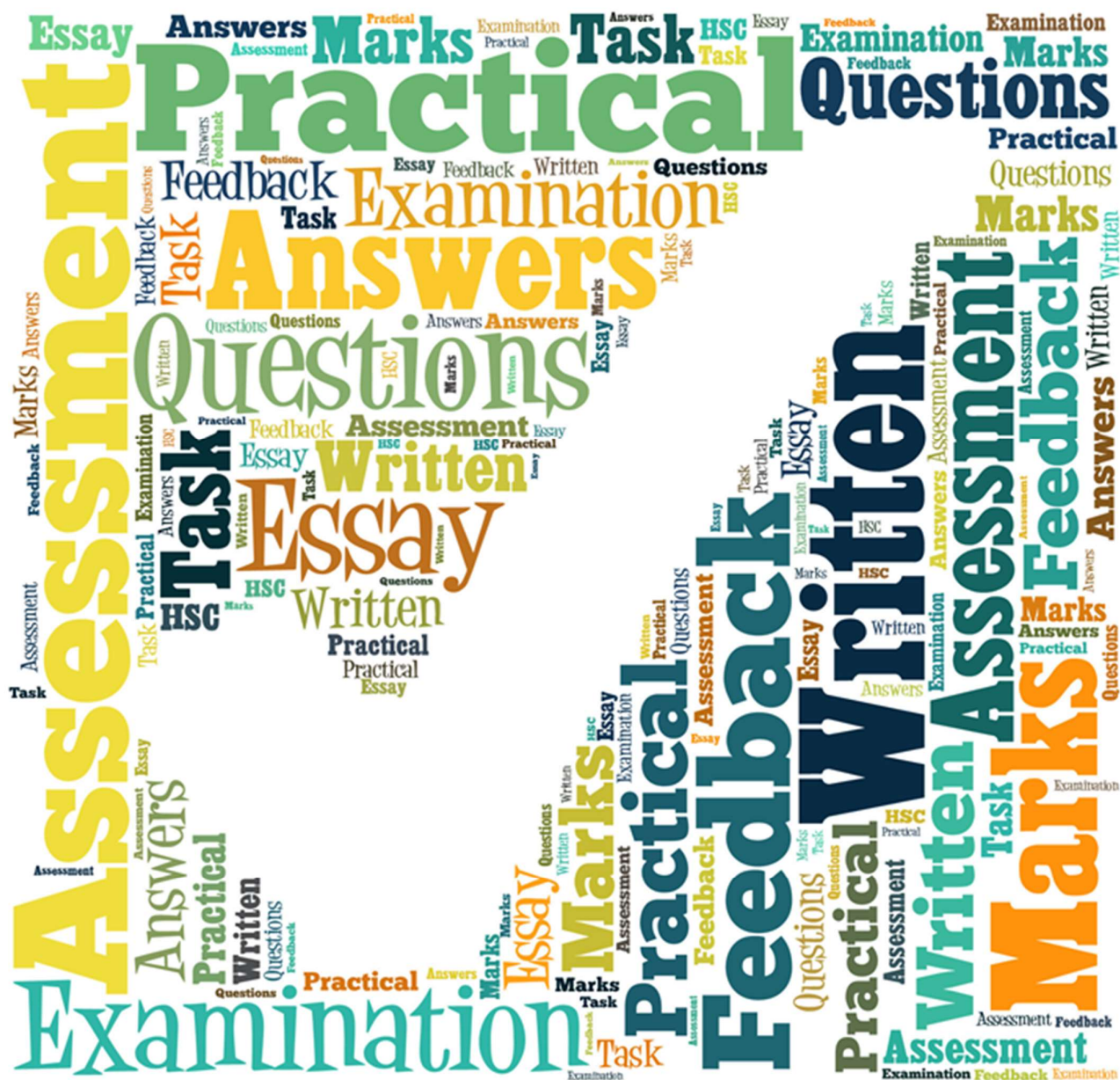


# Grafton High School

## 2024 Year 7 Assessment Booklet

# 7



Achieving Excellence



## **GRAFTON HIGH SCHOOL STUDENT ACADEMIC INTEGRITY POLICY**

- Act responsibly with honesty and integrity, ensuring your work is your own.
- Suitably acknowledge all sources utilised to complete your work including but not limited to the use of artificial intelligence tools, internet, and other resources.
- Seek permission to use the work of others where required.
- Take reasonable steps to ensure that other students are unable to copy or misuse your work.

If a student's work is not upheld to the standards set by this policy, the student may be penalised marks accordingly or even receive a mark of zero for the task. Students may then be required to re-complete the task properly in order to meet course requirements.

# **GRAFTON HIGH SCHOOL – YEAR 7 ASSESSMENT PROCEDURES**

## **1. How will I be notified of impending assessment tasks?**

- You will receive written notice for assessment tasks at least two weeks before the due date. Notice will be in a standardised format across all subjects and include due date and time and assessment and marking criteria.
- If you are absent on the day the class is notified of an assessment task, inform your teacher immediately on your return to school. They will then issue you with the task, which you will be expected to complete by the original due date.

## **2. When should an assessment task be submitted?**

- Take-home tasks must be submitted on or before the due date stated on the assessment notification.
- In-class tasks must be completed at the time and date stated on the assessment notification.

## **3. What do I do if I know I am going to be absent for an assessment task?**

- Either hand in the task before the absence or negotiate alternative arrangements with your teacher.
- If the absence is for school business (such as an excursion or representative sport) this must be communicated to your teacher and the task is to be submitted the following day or next lesson.

## **4. What happens if my assessment task is late?**

- You will lose 10% of your marks per day to a maximum of 50%. i.e after 3 days late you can only receive 70% of your mark. After 5 days, unless there are extenuating circumstances a zero mark will be awarded.
- For an opportunity to receive a full allocation of marks, when submitted, a task must be accompanied by a letter from a parent or carer explaining the reason for the lateness of the task.
- You will still be required to complete the task so that you satisfy mandatory Stage 4 course requirements.
- Students using computers to prepare and present an assessment task must accept responsibility for the loss of any data or the non-completion of tasks due to computer related problems. Save your work and always backup or use Google Docs etc that auto save with internet connection!

## **5. What happens if a student is on suspension at the time a task is due?**

- The student must make arrangements to submit the task by the due date.
- If the task occurs in class, the parent/carer of the student will need to seek permission from the Deputy Principal or Principal for the student to attend school to sit the task. Where a student is not permitted to attend school, the Deputy Principal or Principal will ensure alternate arrangements are made for completion of the task.

## **6. What if I am absent on the day an assessment task is scheduled?**

- On the day you return to school, you must report to the class teacher and/or Head Teacher to organise an alternative date for the task.
- Supporting evidence, such as a letter from a parent or carer explaining the absence, should be provided.
- An alternate assessment task may be issued for you to complete or an estimated result may be given at the discretion of the subject Head Teacher.

## **7. What about assessment work that is not handed in?**

- If you fail to complete an assessment task and have not been granted special consideration, a zero may be recorded for it.
- Parents will be notified in writing by the Head Teacher, using a Stage 4 Non-Serious Attempt letter. You will still have to complete the task for zero marks.

## **8. What happens in the case where a teacher is concerned about cheating or malpractice in an assessment task?**

- In such cases, the teacher will immediately bring this to the attention of the student(s) involved and make a report to the Head Teacher.

- ### 9. Are non-assessable tasks important?

- ### 10. Must I attend school regularly?

- 11. What do I do if I am dissatisfied with an assessment procedure or disagree with an assessment mark?**

- 12. What do I do if I feel that a course has not been taught as per the requirements of the syllabus?**

- ### 13. What happens when the date of the task has been changed?

- [illegible]

## ASSESSMENT SCHEDULES FOR KEY LEARNING AREAS (KLA)

KLA: English			Course: English	
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 8	Powerful Youth Voices	Writing and reflection	30%
2	Term 2 Week 8	Seeing Through a Text	Multimodal Presentation	30%
3	Term 3 Week 8	Escape into the World of the Novel	Portfolio	40%
Total				100%

KLA: Mathematics			Course: Mathematics	
Task #	When	Areas to be assessed <i>In any task students may be assessed on general mathematical concepts from prior learning.</i>	Task Format	Weighting
1	Term 1 Week 10	Algebra & Angle Relationships	Mathematics Portfolio	20%
2	Term 2 Week 5	Algebra, Angle Relationships, Integers, Fractions, Decimals and Percentages	Semester 1 Examination	30%
3	Term 3 Week 7	Data, Percentage Problem Solving, Ratio & Rates	Rich Task	20%
4	Term 4 Week 3	Rates & Ratios, Length & Area, Indices and Properties of Geometrical Figures	Semester 2 Examination	30%
Total				100%

KLA: Science			Course: Science	
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 9	Practical Test - Working as a Scientist	Practical Test	30%
2	Term 3 Week 5	Arthropod Research Task and Model	Research Task and Model Display	35%
3	Term 4 Week 5	Yearly Exam	Formal Examination	35%
Total				100%

KLA: HSIE			Course: History Semester 1	
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 8	Investigating the Ancient Past	Topic Test	40%
2	Term 2 Week 4	Ancient Rome	Research Task	60%
Total				100%

KLA: HSIE			Course: Geography Semester 2	
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 3 Week 10	Geographical Inquiry	Research Task	60%
2	Term 4 Week 4	Broadsheet & Tools Exam	Exam	40%
Total				100%

KLA: PDHPE			Course: PDHPE	
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Ongoing Terms 1-4	Movement Skill and Performance Outcomes	Practical Evaluation	60%
2	Term 1 Week 9	Introduction to High School	Support Network	20%
3	Term 3 Week 7	Personal Wellbeing – Anti-Drug Campaign	Anti-Smoking Campaign	20%
Total				100%

KLA: CAPA/Languages			Course: Cultural Perspectives	
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 2 Week 4	General Knowledge - Asia	Research Task	50%
2	Term 3 Week 9	General Knowledge - Europe	Research Task	50%
Total				100%

<b>KLA: TAS</b>		<b>Course: Mandatory Technology (2 rotations)</b>		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 2 Week 2	Practical Project and Portfolio	Project/Portfolio	50%
2	Term 4 Week 2	Practical Project and Portfolio	Project/Portfolio	50%
Total				100%

<b>KLA: CAPA/Languages</b>		<b>Course: Music Semester 1</b>		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 8	Musicology and Performance	Practical and Written	50%
2	Term 2 Week 5	Musicology and Performance	Practical and Written	50%
Total				100%

<b>KLA: CAPA/Languages</b>		<b>Course: Music Semester 2</b>		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 3 Week 8	Musicology and Performance	Practical and Written	50%
2	Term 4 Week 5	Musicology and Performance	Practical and Written	50%
Total				100%

<b>KLA: Visual Arts</b>		<b>Course: Visual Arts Semester 1</b>		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 8	Exploring Art History, Criticism and Practice	Artwork Analysis	30%
2	Term 2 Week 5	Art Portfolio - Elements & Principles of Art and Personal Symbols	Artmaking Portfolio Ongoing	70%
Total				100%



KLA: Visual Arts		Course: Visual Arts Semester 2		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 3 Week 10	Exploring Art History, Criticism and Practice	Artwork Analysis	30%
2	Term 4 Week 4	Art Portfolio - Elements & Principles of Art and Personal Symbols	Artmaking Portfolio Ongoing	70%
Total				100%

Further Information:

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